

Dear Applicant,

The Advertised Post –Teaching Partner to a Designated Child
Grade 5 Point 11 -14 (£27,269 - £28,624) per annum pro rata)
Full time – 30 hours per week Fixed Term, linked to a child

Thank you for your interest in a position at our School

If you are looking for a fantastic opportunity to make a difference to children's learning at school, join Dunalley Primary; we are a flourishing school in wonderful setting in the heart of Cheltenham.

We are looking for someone special to join our fantastic and dedicated teaching team working with a designated child with medical needs. Our new colleague will be able to always assess and monitor their health needs.

The right person will be dedicated to improving the outcomes for all children; emotionally, socially and educationally.

In return for your flair, commitment and passion, we can offer you:

- A fantastic work environment and engaging curriculum
- Friendly, supportive colleagues who work as a team with a shared vision
- Excellent opportunities for professional development
- Well-motivated children who love to be supported to achieve their full potential

Our new colleague will:

- Meet the health needs of the designated child.
- Recognise and respond to the designated child's health related risks throughout the school day, including maintaining risk assessments and sharing these with relevant people.
- Maintain relevant health related competencies.
- Ensure all aspects of safeguarding are fully undertaken in co-operation with all stakeholders.

Application Procedure – please read carefully

The Application Form is available on the school website and should be completed as soon as possible. Please take care to follow the instructions on the form carefully. Please do not send a CV as we do not accept applications by this method.

Your application should include the names and addresses of two referees, one of whom should be your current or most recent employer. If you are not currently working with children but have done so in the past, you should provide details so that we are able to obtain an additional reference from the employer by whom you were most recently employed in working with children. It will be necessary to contact referees by phone or email, so please ensure you give your telephone numbers and email addresses.

Referees will be asked about any disciplinary offences relating to children (including any in which the penalty is 'time expired'), whether there have been any child protection concerns and the outcome of any enquiry or disciplinary procedure.

Completed application forms should be emailed to: applications@dunalley.gloucs.sch.uk

Closing Date – 9am on Tuesday 6th May 2025

Interview Date – Wednesday 7th May 2025 (time to be confirmed)

Safeguarding

Our school has a commitment to safeguarding and promoting the welfare of children. We regularly review our policies on Child Protection and on Security, our child protection and safeguarding policy is available [here](#). Applicants for all posts should include a declaration of any criminal conviction in their application, please review our policy on employment of ex-offenders [here](#).

Shortlisted candidates will be required to complete a self-declaration about any criminal records and share any information that may make them unsuitable for employment.

Successful candidates will undertake a full criminal record check via the DBS process.

About our School

Dunalley Primary (Community) School is set in a beautiful part of Cheltenham town and serves a wide, mainly local community.


Dunalley is a great place to come to school for our pupils, their families and is a positive environment for our staff.

We have a loyal and dedicated team of teaching and support staff and offer varied professional development opportunities to all staff. Staff welfare is important to us, and we have high staff retention.

The children and staff have fantastic attitudes towards learning and believe that if they work hard they will succeed. We are solution focussed and encourage our whole school community to have a positive attitude towards life.

We strive to be the best we can be in all we do. In nurturing our whole school community and in creating opportunities for all to improve, including pupils, staff and parents alike, we aim to develop resilient, bold, creative and passionate learners. We are proud of the education that we offer our children and the high standards that we maintain both during lesson times and through our Outdoor Play and Learning (OPAL) initiative. We constantly strive to make our school a happy place where children's achievements are recognised and rewarded at every level. Our emphasis is on praise and encouragement to increase the children's self-esteem and confidence.

We embrace diversity. Our ethos is built around the strong core values of community, respect, tolerance, democracy, valuing each other and being happy in what we do.



Our school buildings are modern and well-resourced. In addition to the classrooms and practical areas, outside we have a large playground, two fields, two adventure playgrounds, and a separate Foundation Stage play area, a Forest School area and a Wildlife Area with pond.

For further information please refer to our Recruitment Pack available on our website.

We look forward to reading your application

Thank you for your interest in this post.

Yours sincerely,



Mrs Alison Godfrey
Headteacher